**Annual General Meeting**

 **Gaelscoil Léim An Mhadaidh**

Minutes of the AGM Meeting

Held at Gaelscoil Leim An Mhadaidh

On Wednesday 23 November 2016 at 7.00pm

**Present:** Yolande Butcher, Treasurer Naiscoil Committee

Kirsty Cooke, Parent

Michael Cooke, Parent

Charmaine Deery, Principal Gaelscoil

Michelle Donaghy, Parent

Paula Feeney, Chairperson PTA

Briege Harbinson, Treasurer PTA

Ann Hasson, Naiscoil Supervisor Naisciol

Brendan McGonigle, Board of Governors

Lia McGuiness, Parent

Kelly McLaughlin, Secretary PTA, Naiscoil

Liam MacGiolla Mheana, Board of Governors

Karen McNerlin, Board of Governors

Glenda McNicholl, Chairperson, Naiscoil

Brian Tierney, Committee member

 **Chairpersons Welcome**

1. Brian Tierney, Chairperson of Board of Governors thanked everyone for attending tonight’s meeting. Brian advised every one of the busy year with fifteen pupils moving from Naiscoil into Rang one. The forecast for year 17/18 would bring pupils numbers to 100 based on an annual intake of 15 pupils each year between Naiscoil and Gaelscoil. The Bright start and Accelerated reading (AR) programmes having been a great success with both pupils and parents. The future development of the school site is foremost on the governor’s minds. Negotiations are almost complete and the new development should be starting in the New Year with a possible complication in Easter 2017.
2. **Apologies for absence**

Apologies were received for Zara Butcher, Briege Harbinson, John McCloskey, Ursula O’Kane

1. **Minutes from previous AGM meeting**

It was confirmed the minutes were confirmed as true and accurate with no matters arising.

1. **Annual Governor report**

Charmaine Deery distributed the annual governors report to everyone present and

 gave a brief description of its contents. She advised us of who currently sits on the Board of Governors, their roles and responsibilities within the board. The day to day management of the school is the responsibility of the Principal who reports any issues or concerns to the Board of Governors. Charmaine gave a brief outline of the Governors activities over 2015/16. Charmaine expanded on the issue of the accommodation and car park works – which was postponed due to the contamination of the land. Specialist checks have been carried out and negotiations are ongoing regarding the cost of the clean-up. A business case has been drawn up and once

 an official letter is received from the Department of Education parents will be informed of what is happening. A study group is now in place for children who will taking the transfer test. The school formed links with St Mary’s High School and Gaelcholáiste Dhoire. On the parent’s request Loreto was contacted to become a traditional feeder school – this link would have to be maintained yearly with Gaescoil children applying for places.

**5.    Annual Principal Report**

Charmaine gave a detailed account of the Principals report 2015/16. The total pupils to date across all 7 year groups is currently 68. The projected intake for 2016/17 is 15 pupils. The school attendance is above average at 96.6%. The teacher’s curriculum duties remain the same with Charmaine responsible for SEN & WAU, Eoghan – Assessment and PE. Sinead Ni Dhughaill – Child protection, Literacy and RE

Roisin – Numeracy and Art and Sinead Uí Shemple – ICT and music.

All staff renewed their child protection training. Sinéad Ní Dhughaill and Róisín completed literacy and numeracy co-ordinator training with Sinead Uí Shemple completing ASD and deputy designated child protection officer training. Charmaine completed her Professional Qualification for Headship, allowing her to oversee the progress of all the teacher which she reports to Board of Governors.

100% of pupils achieved Level 2 at the end of Key Stage I in numeracy above the NI average. 100% of pupils gained Level 2 in Key stage I in literacy again above the NI average. At present NI schools are not sharing results as teaching unions are under negotiation which makes it difficult to compare with other schools.

The schools budget cut for financial year 2015/16 was £254,729. The Board of governors are informed of monthly expenses. The finance committee submit the year end expenses to the Education Authority.

The pupils took part in the Claudy Music and Drama Festival, Derry Feis and Gaelscoil Neachtain summer scheme. They entered council competitions, national writing and schools Chess tournament. Night classes were provided for parents, family and friends. The school continued to work with Ulster Council provided GAA skills to P3-6. The musical pathway programme was available for children in Rang 3/4 as well as swimming lessons.

1. **Accounts**

Karen McNerlin circulated report of finances from January 2016 – November 2016.

Monies in £0.00

Expenses Total

Mullans sheds 350.00

Chicken feed 25.80

 Supervalue (paint) 5.70

 **Total expenses** **£381.50**

Balance as at 26 January 2016 **£834.84**

Balance as at 22 November 2016 **£447.26**

1. **PTA Expenses**

Breige Harbinson submitted a breakdown of expenses on behalf of the PTA. Balance for PTA current account to date £1068.20

***Family fun run***

**Expenses Total**

Costal Medical 75.00

LPC 17.00

Running Imp (medals, No’s) 349.09

P4t Designs (Banner) 20.00

Sundries 68.56

**Total £529.56**

Sponsorship £**1420.00 (children and business sponsorship)**

Entrance fee **£1689.90**

 **£3109.90**

**Total amount raised *£2580.34 (after expenses)***

***Holy Communion***

**Expenses Total**

Balloons £21.97

Tescos £19.05

**Total cost £41.02**

Balance in petty cash £43.73

***Sports Day***

**Expenses**  **Total**

Bouncy castle 90.00

Paw Patrol 65.00

Tuck shop sundries 91.08

Tuck shop float 35.00

**Total 281.08**

**Tuck shop sales - 134.80**

**Total cost**  **£146.28**

 **Additional expenses incurred**

 Power NI 3000.00

 AR prizes & prizes 144.40

**Total £3144.40**

1. **School Development Plan**

Charmaine gave a detailed explanation of the three-year plan which is currently in Year three 2016/17 the priorities were in literacy, numeracy, ICT, Additional curriculum priorities, assessment, pastoral care, growth, leadership, staff development and well-being, links with the community, school environment and financial stability. Additional priorities were identified from 2015/16 and have now been planned for 2016/17 with higher standards in writing. Last year’s assessment showed a weakness in numeracy problem solving. Explore benchmarking with similar schools. Reviewing of child protection policy. The implementation of relationship and sexuality education programme – sex education will be for Rang 7 children only and parents have the right to withdraw children from the programme. Staff training in crisis management is a priority this year. The roots of empathy programme has been started to allow children to open up about their feelings and expressing emotions. A parent E-safety meeting will be taking place on Monday 28 November 2016 with all parents being encouraged to attend. A PR sub-committee is to be established with links to the local community. A new prospectus is to be drawn up to maintain high enrolment. A senior management team is to be set-up with three senior teachers. Links with St Mary’s High School, Gaelcholáiste Dhoire and Loreto Grammar have all been established. The school environment is a key issue on the agenda with the new classrooms in place and the re-development of the car park, school office and the staff room. An application is to be submitted for a multi-purpose hall as well as a proper childcare facility for the Bright Start programme. Avoid a deficit budget. The school aims to advise parents of free school meals criteria.

1. **Parent Teacher Association**

Paula Feeney advised everyone that the PTA had a great year with the “Fun Run” fundraiser being a great success. The Holy Communion was also a great success and was a great opportunity to showcase the school’s children to parents and family. This year hopes to have many more fund raising opportunities and events starting with the Christmas Movie night, Christmas show, Fun Run and 1st Holy Communion.

**Nominations**  **Position** **Nominated by**

Paula Feeney Chairperson Ann Hasson, Glenda McNicholl

Kelly McLaughlin Secretary Brian Tierney, Lorna Quinn

Breige Harbinson Treasurer Lia McGuiness, Yolande Butcher

Michelle Donaghy confirmed she would like to join the PTA.

1. **Naiscoil update**

Ann Hasson circulated an update of activities for 2015-2016. 17 children were enrolled for September 2015 with 14 of these children transferring to Gaelscoil. The three year old programme also had high numbers. 19 children enrolled for September 2016 so we are hoping for a high number transferring to Gaelscoil. Naiscoil staff attended various cluster training throughout the year an updated their child protection training. Ann announced the two new members of staff Madonna McKeever and Shauna McSorley who are to replace Ailise who resigned at the end of the school year due to ill health.

Yolande circulated the financial accounts for year ended 31 August 2016.

**Income**

WELB PAEG Funding 30617.00

Foras Na Gaelige 3075.00

HSCB 966.00

Fundraising 190.00

Total £34848.00

**Expenses**

Wages/Salaries 25309.16

Insurance 697.07

Training for Emma/Ann 400.00

Equipment & Activities 2718.65

Repairs & Maintenance 911.67

Electric 5612.03 (cost towards NIE bill)

Accountancy & PAYE Services 470.00

Bank Fees 20.20

Sundry 259.50

**Total £36398.28**

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Total Deficit for year -£1550.28

Yolande advised the current balance is: ***£17438.00*** as at 23 November 2016

Ann thanked all the parents who helped out throughout the year, Charmaine, committee members. She gave a special thank you to Glenda, Naiscoil Chairperson and Line Manager for her help and support.

The positions of Chairperson, Secretary and Treasurer will remain the same temporarily until the next Naiscoil committee meeting. It was agreed that new office bearers should be voted into the committee for the remainder of the year and the current Chairperson and Secretary would step down from the committee. Kirsty Cooke agreed to join the Naiscoil committee.

1. **Any other business**

It was agreed that something is to be organised in recognition of the Rang 7 pupils who are in their final year. Any ideas would be very welcome.

1. **Closing remarks**

Charmaine thanked the PTA and Naiscoil committee members for all their help and hard work and looked forward to the year ahead.